



# Hertfordshire Bowls

A Member of Bowls England

**Presidents: Women:** Mrs B Stewart (Herts) **Men:** Mr T Barker (Potters Bar)  
**Senior Vice Presidents: Women:** Mrs R Varney (Baldock Town) **Men:** Vacant  
**Junior Vice Presidents: Women:** Mrs A Hudson (Hertford) **Men:** Mr T Phipps (Aston)  
**Hon. Executive Secretary:** Mrs M Dunstone (Berkhamsted) **Hon. Treasurer:** Mr M Duke (Batchwood Hall)  
**Hon. County Secretaries: Women –** Ms M Van Put (Hatfield) **Men:** Mr S Kilford (Royston)  
**Hon. Match Secretary:** Mr P Clewes-Garner (Sawbridgeworth)

-ooOoo-

**Notice** is hereby given that the Annual General Meeting of the Association will be held in the Civic Centre, Prospect Place, Welwyn on Sunday 3 April 2022 at 10.30 hours.  
Doors open at 10.10 hours. All members of affiliated clubs are entitled to attend.

Marcia Dunstone, Honorary Executive Secretary.

## A G E N D A

1. **Welcome and Apologies.**
2. **Minutes** of the Annual General Meeting held 4 January 2020 (Previously circulated)
3. **Matters Arising** from the Minutes
4. **Honorary Executive Secretary's Report** (including Bowls England)
5. **Honorary Women's County Secretary's Report**
6. **Honorary Men's Secretary's Report**
7. **Honorary Treasurer's Report** and Adoption of the Accounts  
7.1 Appointment of Accounts Verifier.
8. **Honorary Treasurer's Reports on Charity Accounts**
9. **2022 Match & Competitions Programme presented by P Clewes-Garner.**
10. **County Development Officer's Report**
11. **Eastern Counties Bowling Association – Delegates' Report**
12. **Executive recommends for 2022 no changes to Fees as below**
  - a). **Affiliation Fees** – Remain at £5 Bowls England, £3.50 Hertfordshire Bowls
  - b). **Competition Fees** – Remain at £3.50 per competitor/competition.
  - c). **Club Competitions Men:** Team Ten, Club League (2x4s) and Team Championship (3x4s) remain at £10 each  
**Club Competitions Women:** Club League (1x4) remains at £5/team
  - d). **HB Handbook** and **BE Yearbook** are no longer published.
  - e) **Match Fees** – Friendly & Presidents' Match fees remain £12.00
13. **Approve** the Council recommended changes to the Rules & Constitution as itemised in Attachment 1
14. **Election of Officers for 2022** in accordance with Rule 6A

<u>Office</u>	<u>Women's Nomination</u>	<u>Men's Nomination</u>
<b>President</b>	Mrs R Varney (Baldock Town)	Vacant
<b>Senior Vice President</b>	Mrs A Hudson (Hertford)	Mr T Phipps (Aston)
<b>Junior Vice President</b>	no nomination	no nomination
<b>Honorary Gender Secretary</b>	Mrs N Chalcraft (Sawbridgeworth)	Mr S Kilford (Royston)
<b>Honorary Executive Secretary</b>	Mrs M Dunstone (Berkhamsted)	
<b>Honorary Treasurer</b>	Mr M Duke (Batchwood Hall)	
<b>Honorary Match Secretary</b>	No nomination	



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15. **Election of Honorary Life Member(s)** in accordance with Rule 11
16. **2022 Samaritan Fund Events**  
Gerald Scott Gala (mixed)                      Sunday 10 July at Hatfield BC  
Sue Moodey Gala (mixed)                      Monday 12 September at Stevenage Town BC
17. **2022 Annual Prize Presentations:**  
tbc
18. **2022 Annual Tours**  
Women's Tour to Bournemouth - Sunday 19 – Friday 24 June  
Men's Tour to Bournemouth - Sunday 19 – Sunday 26 June
19. **AOB.** Any items for inclusion please send in writing to M Dunstone by Sunday 27 March
20. **Chairman's Closing address**



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Attachment 1

**Council on 30 October 2021 recommended the following changes to the Rules & Constitution**

## **Rules & Constitution**

### **Executive Recommendations:**

**Proposed amendments to HB Rules and Constitution agreed by the Executive Committee to be confirmed at AGM.**

#### **5. Affiliation and Fees**

- A. The annual affiliation shall be at such rate as may be determined by Council and shall be based on club membership at 1<sup>st</sup> May, or such other date as determined by Bowls England.  
It shall include the amount levied by Bowls England. **Carried**
- B. add at end after sent to the Honorary Executive Secretary ..."by 7<sup>th</sup> May or such other date as the Executive Secretary shall determine to harmonise with Bowls England requirements."**Carried**
- C. Amend the first sentence to read: -  
Affiliations are due to be paid by 7<sup>th</sup> May each year or such other date as the Executive Committee shall determine. **Carried**

Reason To allow flexibility when changes are made by BE.

#### **6. Officers**

- A. The Officers of the Association shall be the Presidents, Senior and Junior Vice-Presidents, Honorary County Secretaries of each gender, the Honorary Executive Secretary, Honorary Treasurer and Honorary Match Secretary who shall be elected at the Annual General Meeting. The Chair of the Executive Committee (who shall also Chair the Council and General Meetings) and the County Development Officer shall also be Officers of the Association and shall be appointed by the Executive. All nominations .....as now.
- B. As Now
- C. The Chair of the Executive Committee shall be an Officer or Past Officer of the Association. **Carried**
- D. As C Now
- E. As D Now

Reason To provide for the appointment of the Chair of the Executive Committee and that he/she shall be an Officer or Past Officer.

#### **7. Administration**

- B. The first sentence to read "The Council shall normally meet in October each year, save in extenuating circumstances that shall require a postponement."

#### **8. Executive Committee**

- A. add additional sentence at end "The Chair of the Executive Committee shall have a casting vote only."  
F. add the words "or the Chair of the Executive Committee" after The Honorary Secretary in the first line.

#### **10. Annual, Special and Division Meetings**

- A. The first sentence to read "The Annual General Meeting of the Association shall normally be held in January each year save in extenuating circumstances that shall require a postponement."  
F. Delete the words 'who shall be an Officer or Past Officer of the Association' at the end of the second sentence.  
G. The first line to read "Each Division shall normally hold an Annual General Meeting in January each year, save in extenuating circumstances that shall require a postponement, and as often as .....

Reasons 7 and 10 To allow for emergencies in dates; 8 to give the Chair same option as the Executive Secretary to call a meeting.



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## **16. Notification of Rules and Constitution Standing Orders and Bylaws**

A copy of the Rules and Constitution shall be sent to the Secretary of each affiliated Club and posted on the Hertfordshire Bowls website.

The Standing Orders and Bylaws shall be posted on the website.

Notwithstanding that it may not embody the Rules and Constitution, Standing Orders, or Bylaws every Club shall purchase a reference copy of the Association Year Book each year it is produced.

Reason: To allow scope to put the Rules and Constitution Standing Orders and Bylaws on the website and remove them from the Handbook to save on costs.

Amended **Points 2022** and **Dress Code 2022 By Laws** sent separately